

USER MANUAL

FINGERPRINT TIME ATTENDANCE MACHINE 3747- 3760

PRODUCT CERTIFICATE

Inspector:
Manufacturing Date:

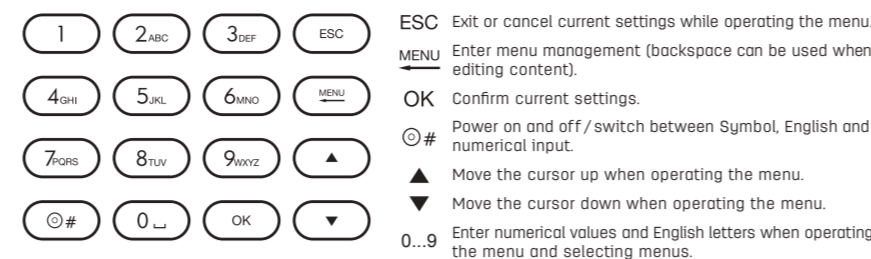
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Keep for future use
Version: 1.0
Date: September 2019



- 1. You may connect the attendance machine to a LAN (Local Area Network) and manage attendance via Web Attendance System...
2. Please use a FAT32 format USB flash drive...
3. To be used as a reference only, please refer to the actual product.

1.Keyboard



2.Department setting

Table with columns: Dept No., Dept Name. Rows include ADMIN, SALES, FINANCE, PRODUCTION, PURCHASE, R&D.

3.User registration

Table with columns: No., Name, Info. Rows include Admin, Department, Shift, Fingerprint, Employee No.

- Department: After pressing [OK], press the ▼ keys to select the department from the list.
Fingerprint: Press [OK] to enter the fingerprint registration interface.
Password: Enter a 1-6 digit password.
Notes: It is recommended that you download the relevant information form with a USB flash drive and edit it on a computer before uploading it to the attendance machine.

- 4.Set attendance rules
5.Set shifts
6.Shift arrangement for employees
7.Download and view the report

- 8.Communication settings-3747
9.Danh sách đồng hồ

- 10. Appendix I
11. Appendix II
12. 9.Packing list

Appendix I
T9 Input method instructions
Appendix II
How to quickly query employee attendance records
9.Packing list

1.Hướng dẫn sử dụng bàn phím
2.Cài đặt phòng ban
3.Người dùng đăng ký

4.Cài đặt quy tắc chấm công
5.Cài đặt ca

6.Phân ca cho công nhân
7.Ái xuống và xem bảng biểu

8.Cài đặt mạng-3747

Phụ lục 1:
Hướng dẫn tìm kiếm nhanh chóng ghi chép chấm công nhân viên

1.Deskripsi keyboard
2.Pengaturan departemen
3.Pendaftaran pengguna

4.Tetapkan aturan kehadiran
5.Atur shift

6.Menjadwalkan karyawan
7.Unduh dan lihat laporan

Lampiran 1 :
Intruksi metode input T9

Lampiran 2 :
Dengan cepat meminta deskripsi catatan kehadiran
9.Daftar kemaran

Positioning hole / Lỗ định vị / Lubang positif

PRODUCT WARRANTY CARD
Thank you for purchasing our products. For ensuring their interests, customers who purchased our products can obtain local dealers or continuing maintenance station and prevent repairs and warranty cards if any occur due to product quality.

Table with columns: Product Info., Sales Info., Maintenance Records. Includes fields for Product Name, Serial No., Name of Seller, Address, Date of Sale, etc.